



天主教慈幼會伍少梅中學

SALESIANS OF DON BOSCO NG SIU MUI SECONDARY SCHOOL

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通告編號：1920/100

Coronavirus Disease 2019 Arrangements for Class Resumption

22nd May, 2020

Dear Parents,

1. The Education Bureau (EDB) announced that schools in Hong Kong can resume classes in a gradual and orderly manner. The length of each lesson will be shortened from 50 minutes to 35 minutes. Classes in our school will resume according to the following timetable (applicable till 30/6/2020) :

Morning Assembly	8:00 - 8:05
Lesson 1	8:05 - 8:40
Lesson 2	8:40 - 9:15
Recess	9:15 - 9:30
Lesson 3	9:30 - 10:05
Lesson 4	10:05 - 10:40
Lesson 5	10:40 - 11:15
Recess	11:15 - 11:35
Lesson 6	11:35 - 12:10
Lesson 7	12:10 - 12:45
Class Teacher Period	12:45 - 12:50

<u>Class Levels</u>	<u>Date of class resumption</u>	<u>Start Time</u>	<u>Leave Time</u>
S3 – S5	27 th May 2020	7:55 a.m	12:50 p.m
S1 – S2	8 th June 2020	7:55 a.m	12:50 p.m

2. During the class suspension period, our school has thoroughly cleaned and disinfected the school premises. We have urged all staff members, including tuck shop workers and janitors to step up precautionary measures to maintain personal hygiene and environmental hygiene of the school. Besides, we will also request all the staff who have contacts with our students, including teaching staff and supporting staff, to take their temperature before going to school. If they have fever, they must not return to school.
3. We will maintain the environmental hygiene of our school premises as far as we can to safeguard the health of our students. We hope that, after class resumption, students can return to the school and enjoy their learning in a safe environment. However, we are mindful of the rapidly changing nature of the COVID-19 pandemic, schools will keep in view the latest development, and parents should pay close attention to any latest announcements of our school as well as the EDB.

4. Cooperation from parents and students are important for us to maintain a clean and safe environment. We call on your support to step up environmental hygiene in the household, and, on top of that, implement the following measures strictly:
- 4.1 Pay attention to the health condition of your child. He should stay away from school and see a doctor immediately if symptom, especially fever, is detected.
 - 4.2 Take your child's temperature before he goes to school every day. Fill in the record sheet (Proforma A) and sign your name on it. Your child should return the completed sheet to Class Teacher(s) daily.
 - 4.3 To prevent infection, please ask your child to wear a mask (also applicable when taking public transport) and bring tissue paper to school every day.
 - 4.4 To keep teachers' informed of the health condition of students, please complete Proforma B to provide us with the following information:
 - (a) travel history of your child outside Hong Kong in the past 14 days;
 - (b) whether your child has confirmed infection of COVID-19;
 - (c) the health status of those taking care of your child, or those living with your child;
 - (d) the current health status of your child.
- Please return the Proforma on or before the first day of class resumption. For those who have contracted the virus and have recovered, if they are still within the 14-day quarantine period, they must not go to school.
- 4.5 After the resumption of classes, you are requested to notify our Pastoral Care Master, Mr Chiu Tuen Chak at 24258223 immediately in case of any of the following situations, to facilitate our prompt action in taking contingency measures and informing the EDB:
- (a) your child has been confirmed infection of COVID-19; or
 - (b) your child has been classified as "close contact of an infected person" with COVID-19*
5. The Second Term Examination originally scheduled in June will be cancelled. In-class assessments will be conducted as a replacement. Details will be given in a separate circular after school has resumed.
6. Due to the hot weather, students are allowed to wear summer school uniform to school from 27/05/2020. Please prepare appropriate school uniforms as early as possible.
7. With concerted efforts contributed by different parties, we look forward to overcoming the adversities of the pandemic so that students, teachers and parents can resume normal living and healthy life.

LI Kin Man
Principal

*In general, close contact means having cared for, having lived with, or having had direct contact with respiratory secretions and body fluids of a confirmed patient.

1. Parents/Guardians should take their children's temperature before going to school. For normal body temperature range, please refer to the "Reference Range for Temperature Screening" in the "Guidance Note on Monitoring of Body Temperature" by the Centre for Health Protection, Please browse https://www.chp.gov.hk/files/pdf/guidance_note_on_monitoring_of_body_temperature.pdf When the student has fever, he/she should not attend school and should consult a doctor promptly, apply for sick leave, stay at home and take rest.
2. Parents/Guardians should record their children's temperature and sign on the record sheet daily. The record sheet should be returned to school staff/class teacher for checking.
3. Parents/Guardians should also complete the record sheet during holiday.

[illegible]

Salesians of Don Bosco Ng Siu Mui Secondary School
2019 Coronavirus Disease (COVID-19)
Declaration form for travel history and health status of students

Name of Student : _____ Class : _____ Sex : M / F

Please complete the below form and return to schools (Please put a “✓” in the appropriate box)

Part A – Travel history of your child outside Hong Kong in the past 14 days

☐ My child has not been away from Hong Kong in the past 14 days prior to class resumption.

☐ My child has paid visit outside Hong Kong in the past 14 days prior to class resumption.

Duration: From _____ (Month) ____ (Day) (Departure date)

To _____ (Month) ____ (Day) (Arrival date)

Destination (Please specify countries and cities) : _____

Part B – Whether your child has confirmed infection of COVID-19

☐ My child has not confirmed infection for COVID-19.

☐ My child has confirmed of COVID-19 infection and has already recovered. Hospitalization Period :

From _____ (Month) ____ (Day)

To _____ (Month) ____ (Day)

Part C – Health status of those taking care of your child, or those living with your child

☐ Person taking care of or living together with my child has not confirmed infection for COVID-19.

☐ Person taking care of or living together with my child has confirmed infection for COVID-19, the person has recovered / is still receiving treatment in hospital / has been discharged from hospitals and taking medicine. (please delete as appropriate).

Relation with my child (please specify) _____

☐ Person taking care of or living together with my child, has not been classified as “close contact of an infected person”^{*} of COVID-19.

Part D – Current health status of your child

☐ My child has no symptoms of cough, shortness of breath, breathing difficulty and sore throat.

Name of Parent/Guardian (in Block Letter) : _____

Signature of Parent/Guardian : _____

Date : _____

^{*} In general, close contact means having cared for, having lived with, or having had direct contact with respiratory secretions and body fluids of a confirmed patient.